

Orange Grove Charter School

2017-2018 Handbook



1225 Orange Branch
Charleston, SC 29407
Elementary: (843) 763-1520
Middle: (843) 764-7108

Orange Grove Elementary Charter School is committed to excellence in education. To achieve this end, we are committed to the following goals:

1. To provide each child an opportunity to develop his fullest potential: socially, emotionally, and intellectually.
2. To provide a curriculum which is meaningful, integrated and diverse enough to meet the needs of all students.
3. To provide a safe and orderly environment in which students may thrive.
4. To encourage parental and community involvement in our educational program.
5. To challenge students to think critically and creatively.
6. To nurture the development of democratic ideals and high moral values.
7. To help students to become responsible, knowledgeable, independent citizens.
8. To help each child develop self-esteem, self-direction, and sensitivity to others.
9. To make learning an enjoyable and rewarding activity.

MISSION OF ORANGE GROVE SCHOOL

The mission of Orange Grove is to develop students with the intellectual power to become confident, caring, and responsible life-long learners by providing an innovative, supportive learning environment which emphasizes creative and critical thinking skills while respecting individual differences.

ORANGE GROVE CHARTER SCHOOL POLICIES AND PROCEDURES

ABSENCES:

State law and district policy set specific rules for school attendance and lawful and unlawful absences.

When a student is absent from school, a note must be brought to the teacher upon his/her return to school. The note should include a **date**, a **reason** for the absence, and a parent/guardian **signature**. The excuse must be received within **three (3) days** after the student returns to school. **Faxed or emailed notes are not accepted.** If additional documentation is required, the two-day limitation will be extended to five (5) days.

Students' absences will be excused for the following reasons: illness, emergency medical appointments, serious illness or death in the immediate family, and recognized religious holidays. More than **10 unexcused absences** may jeopardize promotion to the next grade or continued enrollment at Orange Grove. Your child will need a doctor's note for every absence after ten days total. All work needs to be made up regardless of the reason for the absence.

Attendance Policy: If a child is absent from school, he/she may not participate in any extracurricular activity (including sporting practice or game) or field trip that day, during or after school.

ACCIDENT INSURANCE:

The school makes every effort to ensure the safety of your child. Accidents do occur, however, and all parents are strongly encouraged to purchase the inexpensive school accident insurance at the beginning of the school year. For more information visit www.BollingerSchools.com

ARRIVAL AND DISMISSAL:

Elementary:

Students may not arrive earlier than 7:10 AM. Supervision is not provided until 7:10. Upon arrival, students should report to their designated area. First bell rings at 7:35 AM, late bell rings at 7:40 AM. All students must be in the classroom by 7:40 AM.

Students who need to arrive earlier than 7:10 AM must be signed in to our Early Morning Care Program located in the cafeteria. Doors open at 6:30 am. This program is available on as needed bases. There is a \$3.00 per child per day charge. Access the program by using

the cafeteria entrance by the bus loop. Contact Mrs. Lynette Harrison for program information: Lynette.Harrison@orangegrovecharter.com

Bus riders, extended day students, and walkers are dismissed at 2:35. Car riders are dismissed at 2:40. Students not picked up by 3:00 will be sent to the extended day program for a fee of \$5.00 until 3:30, \$10.00 until 4:00, and \$15.00 until 6:00.

Middle School:

Students may not enter the school before 7:45 AM. First bell rings at 8:10 AM. Late bell rings at 8:15 AM. Dismissal is 3:15 PM. Morning care is available beginning at 7:00 AM. Use the back entrance to the cafeteria behind the school for morning care.

Extended day is available from 3:15 – 6:00 PM. Pick up your child(ren) from extended day using the entrance to the cafeteria behind the school.

Contact Allison Steffens for information about morning/extended day at the middle school: Allison.Steffens@orangegrovecharter.com

BIRTHDAY BOOK PROGRAM:

Parents may honor their child or teacher's birthdays by purchasing library books from our Birthday Book Program. Contact our Librarian, Mrs. Karen Owens, for details.

BREAKFAST PROGRAM:

Breakfast will be served from 7:10 – 7:30 AM at the elementary and from 7:45 – 8:10 AM at the middle. Full price is \$1.40, reduced price is \$.30. Breakfast may not be charged.

BUSES AND BUS CONDUCT:

Specific laws and regulations govern the operation of school buses. According to the School Laws of South Carolina, (paragraph 22-186, page 131), a student may be suspended from riding the bus for one week for the first offense, and up to two weeks for the second offense. If, after a third offense a pupil persists in uncontrollable conduct on the bus, he may be then suspended from riding any school bus for the remainder of the school year. Safety on the buses is a critical concern. Students must maintain proper behavior and obey the driver. The driver is required to report disorderly bus conduct.

If a student wishes to ride a different bus, he must bring a note from his parent and have it approved by the principal. Problems with buses should be directed to Mr. Steve Schonveld: steven_schonveld@orangegrovecharter.com

Minor Infractions

- Eating or drinking on the school bus.
- Excessive noise (talking, screaming, yelling at someone outside of the bus, etc.).
- Horseplay (wrestling, tag, or other physical contact, etc.).
- Spitting.
- Leaving your seat/standing at any time other than when directed by the driver.
- Providing false information/identification.
- Possessing electronic games, radios, tape recorders, or other audio devices.
- Verbal abuse of another student, obscene gestures or possession of unacceptable material.
- Other behaviors as reported by the driver or school official.

Consequences for Minor Infractions will be:

- 1st offense – Warning or 1-2 day suspension from the bus. Parent Notification.
- 2nd offense – 1-2 day suspension from the bus. Parent Notification.
- 3rd offense – 3-5 day suspension from the bus. Parent Notification.
- 4th offense – 5-10 day (1-2 week) suspension from the bus. Parent Notification.
- 5th offense – 10-15 day (2-3 weeks) suspension from the bus. Parent Notification.
- 6th offense – 20-day (4 weeks) suspension from the bus. Parent Notification.
- 7th offense – Loss of bus service for the remainder of the school year. Parent Notification.

Major Infractions

- Disrespect to the Driver
- Cursing
- Verbal/physical harassment
- Any part of a students' body or belongings hanging out the window
- Throwing/shooting any object
- Use of tobacco or any controlled substance
- Fighting or physical aggression
- Possession and/or use of matches, firecrackers or any flammable/combustible object or substance
- Vandalism to the bus (restitution will be required)
- Holding onto/or attempting to hold onto any portion of the exterior of the bus
- Unauthorized entering or leaving the bus through the "EMERGENCY" door, or tampering with bus equipment

- Unauthorized boarding of the bus
- Other offenses as reported by the bus driver or principal
- Any offenses committed on any bus outside of the regular transportation to and from school (activity, field trip, shuttles, etc.)

Consequences for Major Infractions:

- 1st offense - 5-day (one week) suspension from the bus. Parent Notification.
- 2nd offense – 10-day (two weeks) suspension from the bus. Parent Notification.
- 3rd offense – 15-day (three weeks) suspension from the bus, possible loss of all bus service. Parent Notification.
- 4th offense – Loss of bus service for the remainder of the school year. Parent Notification.

The bus is an extension of the school. This list of behavior and consequences is not intended to be all-inclusive nor is it to be limiting to the administration as they apply consequences. Depending on the severity of the student's behavior, the administrators have the authority to begin consequences at any point they feel appropriate.

For any infraction of additional items listed in the School Bus Code of Conduct, appropriate disciplinary actions will be taken. Disciplinary actions may deviate from the School Bus Code of Conduct.

Your child's safety remains our number one concern. If you drive or pick up your child from school you must use the car pool lane. Do not drop off or pick up on the street. Do not park where it is posted. Be a good citizen and a good example for your child.

BUS ROUTES:

Orange Grove owns and operates their own school buses. Please refer to the routes and stops located on our website.

CAR PROCEDURES: MORNING

- Be on time and be sure your child is ready to exit the car when you arrive at the school.
- Pull all the way up as directed.
- Students should unload from the right side of the vehicle onto the sidewalk.
- If you choose to use the car loop, you must park your car in a parking spot and walk your student at least to the flagpoles. You may not drop your child(ren) off in the parking lot.

CAR PROCEDURES: AFTERNOON

- Wait for your child in your car. Please do not call your child to the car. Staff members will direct the children and/or walk them to your car.
- Please put a large piece of paper in your driver side window with your child(ren)'s name on it in dark writing when you enter the car loop.
- Students will sit by grade level when at the car loop. Kindergarten through second grades will sit to the left of the main walkway and third, fourth and fifth grades will be to the right of the walkway. Younger siblings will sit with older siblings.
- There will be a single lane loading zone that will accommodate several cars. Please watch the traffic and pull all the way up - even if you see your child.
- If you choose not to use the car loop, you must park your car and walk (at least) to the flagpoles to meet your child(ren). Students will not be allowed to walk across the crosswalk unless and parent has parked their car in a legal parking spot, has gotten out of their car, and has walked at least to the flagpoles.

CELL PHONES:

Students may have cell phones, but they must remain off and in their backpack during school hours. If the cell phone is seen or heard:

1st offense: it will be confiscated and a parent must come get it.

2nd offense: confiscated and parent must come get it, not before one week from when it was confiscated.

3rd offense: confiscated and returned at the end of the school year.

CHANGE OF ADDRESS:

The school office must have a current address and telephone number for each child at all times. We also require the names of 2 neighbors or relatives we may contact if we are unable to reach parents in case of an emergency. Please notify the school of your new address in writing. This can be done by a note through your child's teacher or in person in the school office.

CLASSROOM NEWSLETTER:

Classroom newsletters will be sent via email and/or posted on teacher web sites weekly. School newsletters (Tiger's Roar) will be emailed monthly.

CLASS PREPARATION:

In order for significant education progress to occur, each individual student must share the responsibility of learning. It is expected that students come prepared for class with: pencils, paper, crayons, glue, scissors, homework assignments, and to be on time.

COMMUNICATION OF STUDENT PROGRESS:

Teachers will send home graded papers at least every other week. Interim progress reports are sent home every 4-5 weeks, and report cards every 9 weeks. Please contact your child's teacher if you do not receive these reports.

CONFERENCES:

A written note or report, no matter how excellent, cannot replace a face-to-face parent-teacher conference. Teachers are delighted to talk with parents, but are not able to do so during class periods. Parents should schedule a conference by calling the school office (763-1520) in advance. Conferences are generally scheduled at 3:00 on Monday, Wednesday, and Thursday.

DAILY SCHEDULE: Grades K - 5

- 7:35 School Day Begins
- 7:40 Late Bell Rings
- 2:35 Dismissal for Bus Students and Walkers
- 2:40 Dismissal for Car Riders and Extended Day Students

Grades 6 – 8

- 8:10 School Day Begins
- 8:15 Late Bell Rings
- 3:15 Dismissal

DISCIPLINE AND STUDENT CONDUCT:

Positive student conduct occurs when students demonstrate respect for others and take responsibility for their actions. These traits, respect and responsibility, are stressed throughout the school year. Parental reinforcement in these areas will further insure that a positive learning atmosphere is maintained at school. Students are expected to follow Orange Grove Elementary Charter School's Student Code of Conduct.

Each teacher develops a classroom management plan for his/her class. Specific rules and consequences are communicated to the students and parents. When serious misbehavior occurs, a student may be sent to the administration for disciplinary actions. Chronic disciplinary problems may result in in-school detentions, after-school detentions, suspensions, or referral to the board for expulsion.

Certain offenses require automatic referral to the Charter School Board for an expulsion hearing: weapons, drugs, or assault on a school employee.

South Carolina law requires that police be notified when a student engages in activities which result or may result in injury or serious threat of injury to another person. According to the SC School Safety Act of 1997, assault and battery against a school official by a student shall be considered a serious misdemeanor.

EARLY RELEASE FROM SCHOOL:

Early dismissal of students is discouraged. If it is necessary for a child to leave school early, the parent should send a note giving details to the teacher. Those students going to the doctor must bring a note from the doctor the next school day.

Parents must check out students through the office and may not go directly to the classroom to get the child. Picture identification is required to check out a student. Students will only be released to parents or persons listed on the emergency card. If you want someone else to pick up your child, you must notify the school office and send in a note. Please be sure your child's emergency card is kept current.

EXTENDED DAY PROGRAM:

This program will offer supervised childcare for children enrolled in kindergarten through eighth grade at Orange Grove. Children will have a daily schedule of outdoor activities, homework period, snacks, stories, movies, and enrichment classes.

Elementary School: Morning Care Program: 6:30 AM – 7:10 AM.

Extended Day Program: 2:40 PM – 6:00 PM. For more information on registering your child, contact Lynette Harrison.

Middle School: Morning Care Program: 7:00 AM – 7:45 AM.

Extended Day Program: 3:15 PM – 6:00 PM. For more information on registering your child, contact Allison Steffens.

EXTRA-CURRICULAR ACTIVITIES:

Many extra-curricular/athletic opportunities are available to our students. Some of these are: Student Council, Live Morning T.V. News Program (WTMN), Chorus and Drama (grades 3-6), Recycle Club, Basketball, Tennis, Strings (4th grade) and Studio Art. Many enrichment classes are also offered through the Extended Day Program.

Attendance Policy: If a child is absent from school, he/she may not participate in any extracurricular activity (including athletic practices or games) or field trip that day, during or after school.

FIELD TRIPS:

All Chaperones who are going on field trips must come to the school and get a visitor's badge from the front office prior to departure. You must bring your driver's license in to be scanned in our Raptor System.

GUIDANCE:

The counselors, Ms. Bronwen O'Shea, Mrs. Susan Chase, and Mrs. Meghan Uram, seek to further the same goals of academic, personal, and social development that teachers and administrators advocate. They work closely with students, teachers, and parents. They offer individual counseling, group counseling, group guidance with entire classes (emphasis on self-esteem, responsibility, respect, courage, etc.), and crisis intervention. Feel free to contact them at 763-1520.

HOMEBOUND INSTRUCTION:

When a physician determines your child will be absent due to illness or injury for 5 or more consecutive days, notify the attendance office immediately so that homebound instruction can be arranged. There is no cost to the parents for this service.

IMMUNIZATIONS:

Any new or transfer student must present a S.C. Certificate of Immunization at the time of enrollment.

All students in Pre-k – 8th Grade must have:

- 2 measles immunizations
- Mumps immunization
- Chicken Pox immunization
- 3 Hepatitis B immunizations

LOST AND FOUND:

Clothing, book bags, lunch boxes, etc. that are found will be kept in the Lost and Found in the cafeteria. Please have your child check this if he/she loses an item. Please write your child's full name in coats, jackets and sweaters.

LUNCHES AND BREAKFAST:

You may add money to your child's account by going to www.LunchPrepay.com. You will find instructions for setting up your account and adding your child/children on the web site. The telephone number for the OGECS cafeteria is 852-7920.

MEDIA CENTER:

The mission of the Orange Grove Library Media Program is to ensure that the students and staff are effective users of ideas and information, to promote reading for pleasure as well as information, and to produce students who are lifelong learners. This mission is accomplished by:

- * Providing intellectual and physical access to materials in all formats.
- * Providing instruction to foster competence and stimulate interest in reading, viewing, and using information and ideas.
- * Working with other educators to design learning strategies to meet the needs of individual students.

MEDICINE:

The school nurse will only administer medicine that has been prescribed by a physician. All medication must be in the original prescribed container labeled with the child's name and dosage. Long-term medication that is necessary for chronic illnesses should be accompanied with a physician's statement giving name, type of drug, and predicted period of consumption. All medication must also be accompanied with a note from the parent/guardian. Medication that is to be taken 3 times a day should be given at home in the morning before school, immediately after school, and at bedtime, and not sent to school.

MESSAGES:

Please be sure to make arrangements concerning how your child is to get home before he/she leaves in the morning. Only emergency messages can be delivered to the student. Messages are not delivered after 1:45.

MOMENT OF SILENCE:

According to South Carolina law, all schools shall provide a minute of mandatory silence at the beginning of each school day.

NAME TAGS:

Parents of kindergarten and first graders are asked to place nametags on their children the first two weeks of school. The child's name, bus number, address, telephone number and teacher name should be written clearly on the tag. Kindergarten teachers will provide nametags for their students.

PARENT-TEACHER ORGANIZATION:

The main purpose of PTO is to promote communication between parents and teachers and support the educational program. Please show your support by participating in PTO events, attending PTO meetings, and volunteering your time at the school.

2017-2018 PTO President: Michael Rosenberg

PHYSICAL EDUCATION CLASSES:

Children will attend P.E. classes twice each week (K-5). Tennis shoes are needed for these classes. Please notify the classroom teacher and P.E. teacher if your child has any health problems.

Middle School: P.E. uniforms are required at the middle school. Your child will be issued one pair of shorts (additional pairs are available at cost, which is \$14). Any Orange Grove issued T-shirt is acceptable during P.E.

PRESCHOOL CENTER:

INFANT/TODDLER PROGRAM - In our toddler room our emphasis is on the individual needs of the child. We provide the utmost security, love and nurturance for the little ones in our care. Planned activities provide ample opportunities for exploration of a stimulating and safe environment. All materials are selected to provide a variety of natural learning experiences for your infant/toddlers through manipulation and sensory awareness. Language development is emphasized through planned and spontaneous opportunities for communication between the staff and children.

The center keeps written records of each child's activities during the day in each of the following areas:

- The amount of time the infant has slept.
- The diaper changing and any irregularities in the child's bowel movements.
- The achievement towards any developmental milestones.

PRESCHOOL PROGRAM - The Preschool Learning Center's preschool program for 3 & 4-year-olds gives us the opportunity to allow our children to build confidence and develop skills for success in school and the future. A critical learning period for all children is the time from birth until they enter Child Development and Kindergarten.

The Preschool Learning Center's 3 and 4-year-old program is focused on providing young children an early opportunity to develop their social, emotional, cognitive and physical skills. These skills will enhance their self-esteem, set the foundation for successful learning in any environment and will ease the transition into Child Development routines.

PROMOTION STANDARDS:

Grades 1 and 2

To be promoted, the student must:

1. Demonstrate satisfactory performance on the SC Curriculum Standards as measured by formal and informal assessments;
2. Earn a minimum passing grade for the year in Reading/Language Arts and Mathematics;
3. Meet SC attendance requirements.

Grades 3 - 8

To be promoted, the student must:

1. Demonstrate satisfactory performance on the SC Curriculum Standards as measured by formal and informal assessments;
2. Earn a minimum passing grade for the year in Reading/Language Arts, Math, Science, and Social Studies;
3. Meet SC attendance requirements.

PROOF OF RESIDENCE:

Upon registering, all students must provide proof of residence. Two mandatory documents that will be accepted of proof of residency are as follows: Electric Bill and Car Registration; or one mandatory document as listed and the following documents might also be accepted: Water Bill, Tax Bill, Bank Statement, or Lease Agreement.

SAIL PROGRAM:

SAIL (Students Actively Involved in Learning) is a pull-out program for identified gifted and talented students in grades 3-5. Students who score 96% or above on an intelligence test may be eligible for the SAIL program. Creative and critical thinking skills are stressed through various topics of study. Charleston County tests students for SAIL in the Spring.

SCHOOL STORE:

The school store is available to students Monday through Thursday from 7:10 – 7:35 at the elementary school.

SEARCHES:

As outlined in South Carolina law, “Any person entering the premises of any school in this State shall be deemed to have consented to a reasonable search of his person and effects.” The administration or teacher may search book bags, possessions, purses, or any student or person on school campus if there is a reasonable suspicion that a student or visitor is in possession of a forbidden item.

SECTION 504 INFORMATION:

Section 504 is an act which prohibits discrimination against persons with a handicap in any program receiving Federal financial assistance. The Act defines a person with a handicap as anyone who: (1) has a mental or physical impairment which substantially limits one or more major life activities (major life activities include activities such as caring for one’s self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working); (2) has a record of such an impairment; or (3) is regarded as having such an impairment.

In order to fulfill its obligation under Section 504, the Charleston County School District recognizes a responsibility to avoid discrimination in policies and practices regarding its personnel and students. No discrimination against any person with a handicap will knowingly be permitted in any of the programs and practices in the school system.

The school district has specific responsibilities under the Act, which include the responsibility to identify, evaluate, and if the child is determined to be eligible under Section 504, to afford access to appropriate educational services.

If the parent or guardian disagrees with the determination made by the professional staff of the school district, he/she has a right to a hearing with an impartial hearing officer.

The Family Educational Rights and Privacy Act (FERPA) also specify rights related to educational records. If there are questions, please call Mr. Tom Harrison at 763-1520.

SECURITY:

Your child’s safety is of the utmost importance to us. Students will be constantly supervised. Students must be checked out only through the office. Students may not be checked out by any person who is not listed on the child’s emergency card. Picture identification will be required from all persons checking out students.

Emergency drills (fire, tornado, and earthquake) are conducted regularly throughout the year. You are under surveillance once you enter school grounds.

SHARED RESPONSIBILITY:

“Shared Responsibility” requires a parent to attend school with his/her child in lieu of an out-of-school suspension when the child has become a “consistent behavior problem.” If the parent refuses “Shared Responsibility,” the child will receive another out-of-school suspension.

SOCIAL MEDIA

Parents are not permitted to take and/or post pictures of students when in school. This is a direct violation of student and parental rights. Parents may take pictures of students on stage at awards assemblies and school performances.

STUDENT RECOGNITION:

A. Grading Scale Second Through Eighth Grades:

A = 100 – 90

B = 89 – 80

C = 79 – 70

D = 69 – 60

F = 69 or below

Grading System Kindergarten and First Grades:

C-Consistently Demonstrates

S-Seldom Demonstrates

R-Rarely Demonstrates

- B. Principal’s List – 90 or above in ALL academic subjects (handwriting and special areas excluded) and 2’s or 3’s in conduct.
- C. Honor Roll – Academic average of 90 or above (excluding handwriting and special areas) with nothing lower than a B and 2’s or 3’s in conduct.
- D. Merit Award – Any combination of A’s and B’s (excluding handwriting and special areas) and 2’s or 3’s in conduct.
- E. Good Citizen
- F. Outstanding Effort

STYLE DAY/SPIRIT DAY:

Days that are designated as “Style Day” (cost \$1.00 to participate) or “Spirit Day” (free) are listed on the calendar. Please be sure your child dresses appropriately for Style Day (shorts, skirts, etc. in an appropriate length, appropriate tops for a school environment, etc.).

Spirit Day (free) usually falls on the last Friday of each month. Students may wear blue jeans (or blue jean shorts) with a school spirit shirt or a regular uniform shirt. School Spirit Shirts may be purchased in the school office.

SURVEILLANCE:

NOTICE – You are under surveillance once you come on to school property and into the building.

SUPPORT SERVICES:

Students with special needs may be served in special classes or programs. Currently we have the following support classes: Resource, Learning Disabilities, Emotionally Handicapped, Developmental Therapy, and Speech.

SUSPENSIONS-EXPULSIONS:

According to Orange Grove Charter Board Policy, students who bring drugs or weapons to school (guns, knives, two or three finger rings, etc.) must be referred to the Charter Board for an expulsion hearing.

Students who assault or hit a teacher must also be referred for an expulsion hearing.

Other grounds for suspension are listed in the “Student Code of Conduct.” Please review these rules with your child.

TARDIES:

Elementary School:

The school day begins with the 7:35 AM bell. Students arriving in the building after the 7:40 bell are tardy. Students who come to school late must bring a note from a parent/guardian stating the reason for being late and report to the office before going to class. Students whose buses are late will not be considered tardy if they rode the bus or if they arrive before the late bus. The attendance clerk will contact parents if students persistently report to school late. Parents should not take late students to the classroom, but should go to the office to sign the student in.

Middle School:

Students arriving after the 8:15 AM bell are tardy.

ATTENDANCE POLICY

The Orange Grove Tardy Policy addresses tardies on a quarterly basis. The policy is as follows:

When a child has accumulated 5 unexcused absences, tardies, or early outs, a letter will be sent from the attendance clerk. This letter is to be signed and returned to school the next day.

When a child accumulates 10 unexcused absences, tardies, or early outs, a letter will be sent from the Curriculum Specialist, Dr. Laney White, requesting a conference. A truancy intervention plan will be completed and signed.

Finally, if a child reaches 15 unexcused absences, tardies, or early outs, one of two things will occur:

- They may lose their seat immediately
- They may lose their seat for the following school year

Please make every effort to have your child at school on time every day.

TELEPHONE:

The school requests that your child be given all necessary instructions at home. Only emergency messages will be delivered to students. The school phone is available to students for outgoing calls only in case of extreme emergency.

TESTING PROGRAM:

Standardized Testing – A summative assessment will be administered of State standards in the areas of ELA, Math, Science and Social Studies. This will be given in the Spring to grades three through six.

MAP (Measure of Academic Progress) – A computerized, norm-referenced assessment given 3 times each year to students in grades K-8.

TRANSFERS:

Please notify the school's data clerk a minimum of two (2) days before the child is to be withdrawn. Please call 763-1520 or send a note to the teacher.

UNAUTHORIZED ARTICLES:

Any item not related to, or contributing to, the educational program of a child's classroom or that is a distracting influence is prohibited. Some examples are: matches, firecrackers, sparklers, caps, knives, baseballs, play guns, chewing gum, radios, electronic entertainment devices (video games, music, etc.), skateboards or toys.

UNIFORMS/DRESS CODE:

See Student Code of Conduct for the detailed dress code.

VISITORS:

Visitors are always welcome at Orange Grove. All parents and visitors must sign-in at the office at which time they will get a "Raptor Visitor Sticker" which is to be worn while in our school. Please turn in your "Raptor Visitor Sticker" when you've completed your visit. Parents should not go directly to classrooms; everyone must register at the main office.

VOLUNTEERS:

Volunteers are always welcome at Orange Grove and are needed. Please contact the PTO volunteer chairman who is noted in this handbook if you have some time to volunteer your time. Your assistance can help us improve the overall quality of our program.

Orange Grove Faculty and Staff

Principal	John H. Clendaniel
Assistant Principal	Steve Schonveld
Assistant Principal	Laney White
Administrative Assistant	Wanda Colston
Curriculum Coordinator	Janet LaBorde
Office Staff	Lynette Harrison
	Martha Urena
	Tanessa Fisher
	Sarah Selvidge
Data Clerk/Bookkeeper	Dawn Doyle
Child Development (CD)	Lane Glover
CD Assistant	Angela Helms
K1	Patty Kay
	Terri Fedorenko
K2	Nancy Humphrey
	Kathy Evans
K3	Jimmie Breaux
	Kim Johnson
K4	Monica Funk
	Pam Tilman
K5	Ann Eaves
	Sarah Jo Beasley
K6	Jackie Davis
	Sarah Larsen
K7	Kerry Sturm
	Misty Wimmer
1A	Tracey Chiodo
1B	Tricia Porter
1C	Ashley Blackwell
1D	Laura Wagaman
1E	Lynn Hunsinger
1F	Erin Savic
1G	Candyce Lyon
2A	Heather Licayan
2B	Cody Venderlic
2C	Beasley/Bowen
2D	Elisa Ruopoli
2E	Maura Hall
2F	Lori Collins
3A	Trina Edlin
3B	Bobbi Henninger
3C	Jessie Floyd
3D	Cindy Pepler
3E	Jenifer Long
3F	Jane Fralix
4A	Rick Heath
4B	Erin Wilson
4C	Kim Copeland
4D	Janice Biggs
4E	Kelli Shively
4F	Jen Porter

5A	Katie Cellars
5B	Michelle Comen
5C	Todd Cathcart
5D	Tammy Rader
5E	Lauren Stanley
5F	Patty Dubray
6 th Grade ELA	Christine King
6 th Grade Math	Jennifer Lowe
6 th Grade Science	Allison Steffens
6 th Grade Social Studies	Michele Phillips
7 th Grade ELA	Chandler Dabit
7 th Grade Math	Patty Aldrich
7 th Grade Science	Kortney Borregard
7 th Grade Social Studies	Amy Renshaw
Middle School Spanish	Ed Carson
	Kaitlin Dahl
STEAM	Lori Berry
8 th Grade ELA	Melody Morris
8 th Grade Math	Jennifer Church
8 th Grade Science	Devan Keogh
8 th Grade Social Studies	George Coleman
Google Basics/ Digital Literacy	Karen Smalls-Horlback
Middle School Art	Haley Webster
Middle School Music	Liz Miller
Middle School PE/Health	Sandra Cole
Guidance	Susan Chase
	Bronwen O'Shea
	Meghan Uram
Elementary Art	June Allen
Elementary Music	Kathryn Flint
Elementary PE	Mike Walsh
	Nate Romberger
Elementary Spanish	Gail Pilgram
	Clary Mock
Resource – Middle	Greg Handal
Resource - Elementary	Judy Lynn Handal
LD	Steve Arato
Speech	Mary Poston
OT	Stacy Green
Nurse – Elementary	Melinda Westall
Nurse – Middle	Darcie Guthrie
Media Specialists	Karen Owens
	Lisa Schaeffer
	Georgie Craven
SAIL	Angela Hlavac
	Elizabeth Dover
Academic Specialist	Lyne Fernandes
	Judy Lynn Handal
	Angela Swain
	Terri Neal

	Dianne Probst
	Susan Hunt
ESOL	Meghan Ward
Technology	Mary Morris
Tech. support	Gabrielle Tyner
	Anna McFall
Psychologist	Tom Harrison
Preschool Director	Patricia Noisette
Childcare Providers	Natasha Geddis
	Reese Williams
	Peyton Kearn
	Gabby Santos
	Jessika Middleton
	Taylor Geddis
	Diana Owens
	Anna Wolf
	Letitia Carter
Plant Engineer – Elem.	Steve Arato, Sr.
Plant Engineer – Middle	Greg Hlavac
Day Porter	Elizabeth

ORANGE GROVE HONORS AND AWARDS

S.C. Palmetto Gold Award

S.C. Palmetto Silver Award

U.S. Blue Ribbon School

S.C. Palmetto's Finest School

Exemplary Writing School

S.C. Environmental School of the Year

Recipient of Thirteen Incentive Rewards from S.C. Department of Education Totaling \$265,083

Twenty Community Business Partners

100% PTO Membership for the past 49 years

Distinguished Volunteer Award presented to Orange Grove PTO

Gold Award for the "Best Total School Volunteer Program"

Recipient of S.C. Association of Education Technology

"Distinguished Achievement Award"